**Reduce, Reuse, Recycling Info Genius Competition Terms and Conditions**

## 1. The competition

1.1 The competition is open to all students enrolled at the University of Sussex ("the University") at the date of launch ("Entrants").

1.2 Entrants must create and submit content in the form of either;

1.2.1 'How to recycle' A3 posters for use on external recycling bins; or

1.2.2 awareness raising materials on showing other students how to successfully reduce, reuse or recycle waste for use on social media and in student inductions, such as video, animation, web content, or posters.

1.3 Three winning entries of 1st, 2nd and 3rd place will be selected by a panel of waste, sustainability, and communications experts.

## 2. How to enter

2.1 The competition will run from Wednesday 2 March 2022 (the "date of launch") to 10:00 on 29 April 2022 (the "**Closing Date**") inclusive.

2.2 Entrants must submit a fully completed *Application form* including a link or attachment with the content of their entry by **no later than 10:00 a.m. on Friday 29 April 2022**. All competition entries received after this time on the Closing Date are automatically disqualified.

2.3 The Application form is available via the link above and as a downloadable copy, together with further information, and these terms and conditions on the *competition website*.

2.4 The University will **not** accept responsibility for competition entries that are lost, mislaid, damaged or delayed in entry or submission, regardless of cause, including, for example, as a result of any equipment failure, technical malfunction, systems, satellite, network, server, computer hardware or software failure of any kind.

2.5 By submitting a competition entry, Entrants are agreeing to be bound by these terms and conditions. It is their responsibility to ensure that their entry complies with any relevant data protection requirements and that they agree to the submission of their contribution to this competition and for the wider and further promotional activities proposed for Entrants detailed in condition 4 below.

2.6 For help with entries, please contact the sustainability team at *sustainable@sussex.ac.uk* or see *the competition website.*

2.7 The competition entries will be judged by a panel of communications and sustainability professionals selecting the best three (3) entries based on the objectives detailed in condition 1.2.

2.8 Winning Entrants will be notified by 5.00pm 20 May 2022. If you have not been contacted by this date, your entry has not been selected.

2.9 The decision of the panel acting reasonably will be final. Names of the panel can be viewed on the *competition website.*

**3. Eligibility**

3.1 The competition is only open to all students enrolled at the University at the date of launch.

3.2 Entries are limited to one per student. Team entries are eligible; all team members must be enrolled at the University at the Date of Launch and each agree to these terms and conditions. All team entries must nominate a team leader within their team when submitting an entry.

3.3 In entering the competition, each Entrant including each team member confirms that they are eligible to do so. The University reserves all rights to disqualify if conduct of any Entrant or an entry is contrary to the spirit or intention of this competition.

3.4 The University will not accept competition entries that are:

(a) automatically generated by computer;

(b) illegible, have been altered, reconstructed, forged or tampered with; or

(c) are not original pieces of work.

3.5 Competition entries cannot be returned.

**4. The prize**

4.1 Following the decision of the panel, cash prizes will be awarded as follows:

a) 1st Prize – £500.00

b) 2nd Prize – £250.00

c) 3rd Prize – £100.00

4.2 Winning Entrants will be contacted by the University and prizes will be paid within twenty eight (28) days of the announcement of the winners.

4.3 Winning Entrants will be paid via their Sussex Direct accounts; no other payment method is accepted by the University. It is the Entrant's responsibility to ensure that personal payment details in Sussex Direct are up to date and that the correct account information is provided to the University, in order to ensure correct payment.

4.4 Any prize awarded to a team entry shall be equally divided between the team members and each equal share shall be paid into each team member's Sussex Direct account.

4.5 In addition, the winning Entries will be promoted and disseminated by way of celebratory posts with links to the entries on the University's social media channels and a feature on the winning entries via a student news article on the Student Hub.

4.6 The University will publish the winning entry names and relevant schools of study and the winning entries on the University *website.* The University may also publish the names and relevant schools of study of non-winning Entrants, where such entries are used in accordance with condition 6.2. If you object to any or all of your surname, school of study or entry being published or made available, please contact the sustainability team at *sustainable@sussex.ac.uk* prior to 27 May 2022. In some circumstances, the University may still be required to provide the information and winning entry upon lawful request.

**5. Limitation of liability**

Insofar as is permitted by law, the University will not in any circumstances be responsible or liable to compensate any Entrant or accept any liability for any loss, damage, personal injury or death occurring as a result of entering the competition or taking up the prize except where it is caused by the negligence of the University. Your statutory rights are not affected.

**6. Ownership of competition entries and intellectual property rights**

6.1 The University does not claim any rights of ownership in your competition entry.

6.2 By submitting a competition entry, Entrants, and every team member if applicable, hereby agree that the University may, but is not required to, make the competition entry available on its *website* and any other media including social media platforms, whether now known or invented in the future, and in connection with any publicity of the competition or the competition entries. By submitting a competition entry Entrants, and every team member if applicable, hereby agree to grant the University a non-exclusive, royalty-free, worldwide, irrevocable licence, for the full period of any intellectual property rights in the competition entry and accompanying details provided in the Application form, to use, display, publish, transmit, copy, edit, store, re-format and sub-licence the competition entry and any

accompanying details for such purposes and such licence will include the right for the University to use and display the competition entry on refuse, compostable waste and recycling bins situated on or in the vicinity of the University's grounds and campus.

## 7. Data protection and publicity

The competition will involve the processing of personal data of Entrants, including name, contact details, school of study, year of study, and, for winning Entrants, student number. Personal data will be processed in accordance with the UK data protection legislation and the University's *Data Protection Policy* and Entrant's personal data will be published in accordance with conditions 4.5 and 4.6.

## 8. General

8.1 If there is any reason to believe that there has been a breach of these terms and conditions, the University may, at its sole discretion, exclude you from participating in the competition.

8.2 The University reserves the right to hold void, suspend, cancel, or amend the prize or the competition where it becomes necessary to do so.

8.3 These terms and conditions shall be governed by English law, and the parties submit to the non-exclusive jurisdiction of the courts of England and Wales.